

# Natural Alternative Food Cooperative Board Meeting Minutes

October 16, 2018

Lisa Doerr called the meeting to order at 6:38 PM.

**Present:** Board members Lisa Doerr, Jeff Peterson, Zach Mattson, Sarah Cook, Jason Montgomery-Reiss, manager Marie Clark, and members Cindy Cutter and Loreen Clayton-Morrell.

## September 2018 Minutes were approved

Moved by Mattson, seconded by Peterson, all in favor

## Marketing – Food For Change

Cindy and Loreen shared the work that they have been doing with a wonderful marketing tool called Food For Change. The Natural Alternative is now one of fifty-seven co-ops that have obtained this film. Food For Change is a film about the role that food co-ops play in our nation's food system. This is an outreach program that can be shared with others with the following goals in mind:

- Increase membership
- Strengthen member loyalty
- Energize staff
- Teach young adults on how cooperatives build a better world
- Heighten awareness of your co-op in your community

There will be a screening of the film on October 24, 2018 at 6:30 at Ruby's Pantry in Luck.

## Manager's Report

### Staff/Hiring

- An administrative assistant/bookkeeper, Karen Talmadge, has been hired and being trained in in the store to help cover some Saturday mid shifts. She will begin training as bookkeeper on November 12 with Hannah and will continue some training with Ron.
- Ann has been hired as an Assistant Storekeeper. She is a minor and will not do opening, closing, or alcohol sales. She will work some mid shifts on Saturdays and take over cleaning duties. She will also be cleaning the store and backroom to make time for other employees to focus on their work.
- There is one more position to fill, approximately 14-18 hours per week in store. The job has been offered and just waiting to hear if she'll accept the position.

## **Reverse Osmosis System**

- Phase 1: The R.O. system is up and running. Customers can now refill highly purified city water into their own containers. Installation was at no cost to us; however, it is not expected that the RO system will bring in money and may even raise the water bill a little.
- Phase 2: Marie is working with Benedict's to get the misting system working and to update the shelving in the produce cooler so there is a fully functioning produce case. If successful, this should save on plastic use and labor by not having to wrap all the produce.

## **Construction**

- The sidewalks are being poured at some point this week. The co-op does not seem to be suffering much despite the inconvenience of construction.

## **CBD**

- There was some discussion as to whether or not we continue to sell CBD. Advertising the product had been stopped because of the legality concern. We will follow up with local law enforcement to get their take on it.

## **Financial Report**

### **1.) Early Loan Repayment**

A motion was made by Mattson and seconded by Peterson to authorize:

Early payment of a member loan of \$3,000 due to hardship of the Lender and the financial ability of the Co-op to make payment at this time.

Resolution was passed with all board members present voting affirmative.

### **2.) Bank Account Signers**

A motion was made by Peterson and seconded by Cook to authorize:

Removal Ronald Erickson from all the bank accounts held with Frandsen Bank & Trust.

Resolution was passed with all board members present voting affirmative.

### **3.) Bank Account Signers**

A motion was made by Peterson and seconded by Mattson to authorize:

Addition of Lisa Doerr as a check signer on Frandsen Bank Account #XX533 and allow full on-line viewing of said checking account and Savings Account #XX0034.

Resolution was passed with all board members present voting affirmative.

#### **4.) Kitchen Upgrades**

A motion was made by Mattson and seconded by Peterson to authorize purchase by the Co-op Manager of:

- 1.) Range – \$1,500
- 2.) Range Gas Line - \$500
- 3.) Work Table - \$194
- 4.) Carpentry - \$500
- 5.) Tools - \$500

Resolution was passed with all board members present voting affirmative.

#### **November/December Roundup**

The roundup for November and December will be donated to the CRA, Community Referral Agency.

Moved by Peterson, seconded by Mattson, all in favor

#### **Adjournment**

Doerr moved to adjourn meeting adjourn at 8:10.

Draft minutes submitted by secretary Sarah Cook