

Natural Alternative Cooperative Board Meeting minutes-draft minutes

April 17, 2023

CTO 6:34 President Zach Mattson

Board members present: Sarah Cook, Peggy Tolbert, Jon Bjork, Amy Free, Zach Mattson

Co op manager Kyle Wondrasch present

Co op member Sue Sopiwnik present

Agenda: Peggy motioned to accept the meeting agenda with additions for a marketing committee report and co op member comments. Sarah seconded. Motion passed

Minutes from February 13, 2023: Jon motioned to accept minutes as presented. Peggy seconded. Motion passed.

Treasurers report: Jon reported that sales for March 2023 were flat, cost of goods was down 10%, Gross profit was up 10%, wage expenses were down and utility expenses were down 3%.

Managers report: Kyle reported that net grocery sales was up 1%. A new special order form was in place to help increase fluidity of special orders. Department sales- fresh sales up, grocery sales down. Bulk sales up. Local sales totaled 22.6% an increase over February 2023. Kyle requested board help with moving an inoperable cooler to storage.

Marketing report: Peggy reported that the marketing committee has scheduled a container garden session with member Shirley Crowe for May 20 & June 2. Shirley will provide materials for the class. The class is open to the public. The committee has been working with manager Kyle to help improve store.

Co-work space bylaws: Motion was made by Sarah, seconded by Amy to amend bylaws to remove "sublet is not allowed" from current loft policy. Motion passed.

Member database: Discussion was had on how to update member database. Possibilities include register prompts for current information from members while completing purchases.

Discussion was had on creating a "Google business" account to standardize co op and board activity.

Employment wellness policy: Jon and Zach will evaluate current policy.

Member comment: member Sue Sopiwnik asked for clarification on plans to possibly rename/rebrand Natural Alternative Co op name. The board reported that there are no definite plans to rename co op at this time.

Board elections: Peggy nominated Amy Free to continue on as recording secretary for current term. Sarah seconded. After no further nominations, board vote was unanimous. Peggy nominated Jon Bjork to continue on as treasurer for current term. Sarah seconded. After no further nominations, board vote was unanimous. Sarah nominated Zach Mattson to continue on as board president. Peggy seconded. After no further nominations, board vote was unanimous. Zach nominated Sarah to continue on as board vice president. Peggy seconded. After no further nominations, board vote was unanimous.

The 2023 slate of officers: Zach Mattson president

Sarah Cook Vice president

Jon Bjork treasurer

Amy Free secretary

Next board meeting is set for May 15, 2023 6:00pm. The meeting will be conducted virtually. All members are welcome and encouraged to attend.

Meeting adjourned 8:01pm

Respectfully submitted

Amy Free

Natural Alternative cooperative board secretary