

Natural Alternative Food cooperative Board meeting minutes-draft minutes

September 12, 2022

President Zach Mattson called the meeting to order 6:04pm

Present-Peggy Tolbert, Jeff Peterson, Jon Bjork, Amy Free, Sarah Cook, Kyle Wondrasch

Absent-Mike Noreen

Agenda-President Zach asked to clarify that the agenda read "discussion of loft board policy", not "review". Amy moved to approve corrected agenda. Jeff seconded. Motion passed.

Jeff moved to approve the minutes from August 8 board meeting. Jon seconded. Motion passed.

Financial report- Jon reported sales for August was good. 7.45% increase in grocery sales. Purchases were down. Gross profit was up.

EBIDA increased. Net income positive over 2021.

Balance sheet accurate. Savings up to date.

Savings decline due to no grant income for 2022.

Manager report- Xcel energy auditor suggested replacing lights with type "E" LED with a 75% rebate from "focus on energy"

New motors for walk in refrigerator should use ½ horsepower than it uses now.

When furnace needs replacing, auditor recommends high efficiency model.

Smart thermometer recommended for loft.

Marketing committee- Peggy reported another "sip and sample" is scheduled for November 18, 2022.

Supplement sales will be facebook feature.

October is coop month. There will be a push to attract coop members to shop.

Website will be updated.

Opening hours- New start time will be 9:00am starting October 3, 2022. Sarah made a motion to change opening hours policy. Amy seconded. Motion passed.

Strategic Planning- Liana from the coop staff will attend strategic planning event October 15, 2022 starting at 10:00am.

Board members will recruit coop members to help with strategic planning.

Loft policy-Board position policy

Peggy left meeting at 7:35pm.

Jeff made a motion to adopt 03 policy to assign renting loft duties to a board member to work with interested parties.

Bookkeeper- per coop policy the coop bookkeeper is an employee of the coop and will report directly to the coop manager.

Next meeting is scheduled for October 15, 2022 at 9:am in the coop loft followed by the Strategic Planning meeting.

Meeting was adjourned at 8:08pm

Respectfully submitted

Amy Free NA co op board secretary